

# Hawthorne PS School Council

Minutes of Meeting held on  
Tuesday, 8 March 2016 at 7:00 p.m.

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1. **Attendees** –Mary Conroy (Principal), Brigitte McGuey-Tuinder (Council Chair), Michele Simpson (secretary).
2. **Review and approve minutes from last parent council meeting February 2016** – approved by consensus.
3. **Treasurer's Report** – Nothing has changed since the last meeting in Feb except service charges to the account. All outstanding cheques have been deposited. **Action** – *To add Brigitte as signing authority/to coordinate with Nik/RBC.*
4. **Principal's message** – see attached report. Discussion points:
  - a. Library is closed this week for 3 weeks. Next week the carpet will be replaced and the following week to put items back.
  - b. 2016-2017 Proposed School year Calendar is available on line. Please note that Christmas break will be 26 December 2016 to 6 January 2017 (inclusive).
  - c. Hawthorne PS has a new website. All websites for schools will be standardized with changes to be submitted to a central admin until the office staff is trained in April.
5. **Review of Topics that needed follow up from last meeting**
  - a. **Survey** – Finalize changes to the survey and get forms to Mary to send out to students. **Action** – *To f/up with Nik deadline Friday 18 March. If unable to collect then will recreate from notes.*
  - b. **Community cupboard** –
    - i. **Volunteers** – Brigitte's daughter will volunteer on Tuesdays from 3:45 – 5:30 p.m. **Action** – *Mary to publicize in Newsletters for circulation to all parents.*
    - ii. **Summer items** – Council to purchase 4 large bins (@ 10.99 each) and 4 small bins (@5.99 each). Approved motion for total spend of 67.92 + taxes to be spent. This will be taken from the \$500 School Council grant. Additional items required include crocs from Giant Tiger to be priced (2 pairs of each size 1 – 5); lunch bags and pencil cases.
6. **Principal Profile** - Final rough draft to be available before the next meeting. **Action** - *Mary to circulate via email for review/comments.*
7. School Purchases with Fundraiser Money – approximately \$1,080 available to be spent.
  - a. List and cost provided by the school –
    - i. **Chrome Books \$310 includes tax** – Council approved purchase of 2 chrome books (\$620).
    - ii. **Projector bulbs \$7.50 each** – **Action** – *Mary to confirm pricing since on Amazon projector bulbs range from \$50 - \$110 each). Council approved purchase of 2 at a maximum price of \$150 each.*
    - iii. **New Projector options - \$1175.20 or \$1805** – vetoed by Council as too expensive and unable to fund.
    - iv. **Library (Scholastic) books** – Council approved the remainder of the money \$220 to be spent to purchase scholastic books for the library. **Action** – *Brigitte to confirm total from fundraising then write cheques to school for (i) and (ii) above.*
    - v. **Scientist in school** – To use \$1,000 from School Board PRO Grant. **Action** – *Mary to survey staff re Education week in May. If open house then we could use the PRO Grant or could use for a Literacy night or problem solving evening or a performance. Action – Mary to talk to staff if an open house especially if during school hours.*
8. **Any topic wanted or needed to be discussed for next parent council meeting** – Education week + Survey + Principal Profile
9. **End of Meeting** – Meeting adjourned for 8 p.m. Next meeting date: **Tuesday, April 12<sup>th</sup> at 7:00 p.m.**